



ELK GROVE COMMUNITY SERVICES DISTRICT

8820 Elk Grove Boulevard

Elk Grove, CA 95624

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A G E N D A

*Your Independent Local Government Agency Providing
Parks, Recreation, Fire and Emergency Medical Services*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD:

1st and 3rd Tuesdays – 6:30 p.m.

REGULAR BOARD MEETING

TUESDAY, AUGUST 3, 2004 - 6:30 p.m.

EGCSD Administration Building - Board Room

8820 Elk Grove Boulevard

Elk Grove, CA

BOARD MEMBERS

Pat Perez,	President
Elliot Mulberg,	Vice President
Gerald Derr,	Board Member
Douglas McElroy,	Board Member
Elaine Wright,	Board Member

STAFF

Rita Velasquez,	General Manager & Secretary of the Board
Keith Grueneberg,	Fire Chief
David Wigginton,	Administrator of Parks & Recreation
Jeff Ramos,	Administrative Services Director

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
AUGUST 3, 2004 - 6:30 p.m.

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I

All items submitted for the EGCSO Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. Roll Call.
2. Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Accept the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the 2002-03 Comprehensive Annual Financial Report submitted by CSD last December – Presentation (J. Ramos)
2. Recognition of Elk Grove Auto Mall's donation towards the Thermal Imaging Camera fundraising efforts – Presentation (S. Foster)
3. Recognition of the Laguna Women's Club's Thermal Imaging Camera fundraising efforts - Presentation (S. Foster)

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager - Verbal Report (R. Velasquez)
2. Administrative Services Department – Verbal Report (J. Ramos)
3. Parks & Recreation Department – Verbal Report (D. Wigginton)
4. Fire Department – Verbal Report (K. Grueneberg)

D. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

1. None

E. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member or member of the audience for discussion.

1. Approve the July 20, 2004 regular Board meeting minutes.
2. Receive and file letters of appreciation to the EGCSO Board of Directors and P&R staff.
3. Receive and file the In-lieu/Developer Fee Report for July 1, 2003 to June 30, 2004.
4. Approve the Lease Extension for two classrooms at the Celebration Life Ministries facility, for continued operations of P&R Department's preschool programs.

E. CONSENT CALENDAR (Continued)

5. Authorize the General Manager to execute the agreement with Emily O'Hair, renewing her Volunteer Coordinator position for FY 2004-05.
6. Authorize staff to contract with Elite Maintenance Management Systems for custodial services at the Wackford Community and Aquatic Complex for FY 2004-05, for an amount not to exceed \$4,244 per month; with the option to extend the contract in writing on a year-to-year basis for an additional two years with increases set according to the Consumer Price Index.
7. Adopt the revised Administration Policy No. 0042 regarding Records Retention.
8. Approve Resolution No. 2004-100, approving a pass-through of Proposition 40 Per Capita Grant Funds from Sacramento County to the CSD, under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act.

F. ADVERTISED PUBLIC HEARINGS

The following item(s) have been advertised and/or posted as public hearings as required by law. The President will open the meeting to receive public testimony.

1. Approve, or approve with modifications, Resolution No. 2004-102, adopting the FY 2004-2005 Final Budget for the EGCSO; authorize the bidding of items budgeted in excess of General Manager authorized amounts, with award of bids at future Board meetings; and approve the revised Master Plan Figure 11 – Information/Action (J. Ramos)
2. Approve Resolution No. 2004-103, ordering, confirming, and levying the FY 2004-05 annual assessment within the boundaries of the District Wide Landscape & Lighting Assessment District and its zones of benefit pursuant to Resolution of Intention No. 2004-29; and approve Resolution No. 2004-104, adopting the FY 2004-05 Final Budget for the District Wide Landscape & Lighting Assessment District – Information/Action (J. Ramos)

G. PUBLIC HEARINGS

The following item(s) have no legal publication or posting requirements. The President will open the meeting to receive public testimony.

1. None

H. STAFF REPORTS

The following items do not legally require any public testimony, although the President may open the meeting for public input.

1. Hear and consider objections or protests, if any, by property owners liable for assessment and modify the itemized report if deemed necessary; and adopt Resolution No. 2004-101, approving the itemized report on the parcels subject for special lien and assessment due to abatement of weeds by the EGCSO – Information/Action (K. Grueneberg)

H. STAFF REPORTS (Continued)

2. Award the contract for construction of Fire Station 72R to Magnum Enterprises, Inc., as the lowest responsible bidder, for \$2,689,000; and authorize the General Manager to execute all necessary documents and expend funds for necessary permits, fees, furniture, fixtures, equipment, and architectural and engineering fees to insure the completion of Fire Station 72R. – Information/Action (K. Grueneberg)
3. Approve the purchase of a portable stage using \$70,000 of savings from the FY 2003-04 Budget – Information/Action (J. Smith)
4. Approve Resolution No. 2004-99, endorsing and supporting the formation of the Upper Creek Collaborative - Information/Action (J. Smith)

I. BOARD OF DIRECTORS BUSINESS

This is the time and place for Board of Directors business.

- I. None

J. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any issue not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual. Individuals representing a group or an organization shall be permitted five minutes.

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling of Board Committee meetings.

L. ADJOURNMENT TO EXECUTIVE SESSION

If necessary, the Meeting will be adjourned to Executive Session to discuss personnel matters and/or property negotiations. At the conclusion of the Executive Session, the Meeting will reopen to regular session.

M. EXECUTIVE SESSION

- I. CONFERENCE WITH PROPERTY NEGOTIATOR – LAND NEGOTIATION:
APN: 125-0142-005 - (Government Code Section 54956.8)

N. REOPEN REGULAR MEETING

O. ADJOURNMENT